 **Lifeguard III**

Established Date: October 2006 Revision Date: March 2011

 February 2015

 January 2019

EXEMPT: No

DEPARTMENT: Community and Recreation Services

CLASS: Lifeguard Series

SAFETY SENSITIVE POSITION: Yes

**Class**: Lifeguard Series

**Department:** Community and Recreation Services

**Reports To:** Aquatics Manager

**FLSA Status:** Non-Exempt

**Safety Sensitive:** Yes

**SUMMARY:**

The primary function of an employee in this class is to monitor the use of the swimming pool area, including performing in rescue, emergency, and first-aid situations; answering inquiries from the public about the pool; and performing cleaning and sanitation duties. Additionally, an employee in this class will provide instruction in swimming, diving, and organizing lessons plans for swim lessons.

**ESSENTIAL FUNCTIONS:**

*(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledges, skills, and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.) Performs the following:*

Assists with supervising overall swimming pool operations.

Supervises and evaluates the lifeguard and water safety instructional staff.

Conducts mandated training, including but not limited to, rescue skills, in-service trainings, and physical conditioning.

Performs rescue and first-aid functions.

Enforces pool rules and regulations.

Teaches swimming and water safety skills to adults and children.

Answers inquires and provides information to the public regarding pool hours, activities and events.

Supervises maintenance of the pool area, bathrooms, and dressing rooms.

Documents accidents and other pool-related incidents according to City requirements.

Participates in and leads mandated training, including but not limited to, rescue skills, in-service training, and physical conditioning.

Assists in special events, performing such tasks as food-handling, leading children in games, and judging contests.

Provides excellent customer service by exemplifying a positive attitude and exceeding the needs of all patrons.

Maintains regular attendance and punctuality.

Performs other duties of a similar nature or level.

**MINIMUM QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

**Education and Experience:**

* Two (2) seasons as a lifeguard
* Current American Red Cross and/or Starfish Aquatic Institute Lifeguard and First Aid certification
* Current American Red Cross and/or Starfish Aquatic Institute CPR/AED certification
* Current American Red Cross Water Safety Instructor certification and/or Starfish Aquatic Institute Water Safety Instructor certification

**Knowledge, Skills, and Abilities**

**Knowledge of:**

* Pool pump room operations and healthy water chemistry;
* Supervisory skills, employee evaluation, and training methods;
* Water rescue, first-aid, AED, and CPR skills; and
* Swimming skills and water teaching, demonstration, and instructional methods for adults and children.

**Skill in:**

* Providing excellent customer service: and
* Problem-solving skills.

**Ability to:**

* Communicate effectively with the public and other employees;
* Effectively build and manage an aquatics team;
* Communicate clearly and concisely with management, staff, and patrons;
* Maintain a safe work environment;
* Act quickly, calmly, effectively in emergencies;
* Use preventative measures to avoid accidents and injuries;
* Multi-task and make decisions easily and quickly;
* Resolve conflicts in a professional tactful manner; and
* Establish and maintain cooperative, effective relationships with staff and patrons.

**CERTIFICATIONS/LICENSING REQUIREMENTS:**

* Current American Red Cross and/or Starfish Aquatic Institute Lifeguard and First Aid certification
* Current American Red Cross and/or Starfish Aquatic Institute CPR/AED certification
* Current American Red Cross Water Safety Instructor certification and/or Starfish Aquatic Institute Water Safety Instructor certification

**PHYSICAL DEMANDS:**

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job or that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

* Positions in this class typically require: standing, walking, sitting, balancing, kneeling, crouching, reaching, climbing of ladders, pushing, pulling, lifting, grasping, handling, feeling, talking, hearing and seeing.
* Medium Work: Must frequently lift and/or exert up to 100 pounds of force.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Incumbents work in the outdoors and are exposed to extremes in temperature without effective protection from the weather. The noise level in this environment is moderate to loud.

*This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as needs of the employer and requirements of the job change.*